



## **Role Description**

TITLE: HOME SHARE PROVIDER

PROGRAM: HOME SHARE SERVICES

### **Description:**

A home share provider is contracted through Simaril Supported Living to share their home and provide 24/7 support to an individual living with a disability.

The Home Share Program helps to empower adults living with disabilities and neurodivergence to live meaningful lives. Our vision is for people we support to be treated with respect and be fully included in the community they choose. The Home Share Program works exclusively with adults who live with an intellectual disability, who may have physical disabilities and medical concerns, or mental health challenges.

In addition to the requirements listed in the sections below, the Simaril Home Share Program is currently seeking single males or females and couples with no children; applicants who are open to having pets in their home; and applicants who live in accessible environments, where a walker or wheelchair could be used.

### **Position Requirements:**

- Minimum High School Diploma or equivalent;
- Experience working with adults with intellectual and physical disabilities, neurodivergence, mental health challenges and complex medical conditions
- Effective communication skills and developed problem-solving and conflict resolution skills
- Positive interpersonal skills
- A willingness to include a person in your family and social network
- Valid Class 5 Driver's License and access to a reliable vehicle
- Provide a clear Criminal Record Check with vulnerable sector check and a clear Adult Abuse Registry Check (within 6 months)
- Provide a current and valid Emergency First Aid & CPR Level C

### **Responsibilities**

Providing Support:

- Acts as a mentor to the individual
- Share their home with a person who requires support (applicants must own or rent the home or apartment they live in)
- Builds and maintains meaningful connection with the individual
- Welcomes the individual into their home and makes them feel a part of the household
- Support the individual to appointments, meetings and recreational activities
- Provide support to attend and partake in any cultural events the individual chooses
- Assist and support the individual in developing life skills
- Support the individual to create and maintain community and agency connections
- Provide support with daily living tasks not limited to personal care, medication, appointments, budgeting, cooking, cleaning, behavioural support and more
- Attends meetings regarding the individual in care (psych, day program, Simaril etc.)
- Encourage the individual to create and work on life goals; support with achieving same
- Available to respond to emergency situations regarding the individual in care

#### Home Environment:

- The home must meet all Provincial Licensing standards, and must be a safe, clean, welcoming space
- Annual reviews will be conducted, and any recommendations or requirements must be accommodated in a timely manner
- The home share provider must own or lease their own residence
- Provide support, care and supervision while respecting the individual's right to choice and freedom within the home
- Model and coaches appropriate social interaction
- Encourage community engagement and membership through activities (spiritual, recreational, educational or vocational) and provide access and support to attend and participate
- Ensure family and friends of the individual are welcome to visit them in the home and that individuals are encouraged to invite these guests to maintain healthy relationships and social connections

#### Communication:

- Ensures open and honest communication with the goal of getting to know the individual in care, this can include sharing their interests, likes and dislikes, dreams and goals with the Program Manager and support team



- Ensures open and honest communication between Home Share Provider, Program Manager and Director regarding any issues, changes or concerns regarding the individual or the home
- Changes within the home are communicated prior to changes being made, including guests or permanent residents, vacation plans with or without the person, respite arrangements and more

#### Administrative Duties:

- Maintains necessary documentation as outlined in “Home Share Provider Guidelines” and submits documentation to the Program Manager as required
- Ensure medical and dental appointments are completed annually, eye appointments bi-annually

#### Professional Development:

- Receives any specialized training as required
- Receives mandatory training within the first year of contract, and recertifies as necessary: First Aid, NVCI, Medication Administration, Simaril Home Share Orientation, ALIDA

#### Respite:

- Responsible to recruit at least 2 respite workers
- Submit all required paperwork to the Program Manager prior to utilizing the staff
- Responsible for training respite workers in RCL, CLDS and Agency policies and procedures and providing care

Simaril welcomes all inquiries from individuals interested in becoming home share providers. How to apply:

If you are passionate about making a difference and you share our commitment to respecting, empowering, and uniting individuals, we invite you to apply.

Please fill in the Home Share Provider Application form ([link](#)) and submit a cover letter demonstrating how you would excel in this role.



We appreciate all applicants, but only those meeting or exceeding expectations for the role will be contacted.

All communication relating to the process, including email correspondence and telephone conversations, may be used to assess qualifications.