



Board Member - Volunteer

In 1987, Simaril Inc. opened its doors to support people to live and thrive as inclusive community members. Using a person-centred approach, we have expanded services and opportunity for people with intellectual disabilities, providing homes and Supported Independent Living programs.

Growth of services and people supported, have evolved as a result of a need for services, passionate Board members and staff and a strategic plan to chart our course.

Board Member Roles & Responsibilities:

- The following are general duties and responsibilities that all board members should adhere to, no matter their particular position on the board.
- Understand and demonstrate a commitment to the organization's mission and programs
- Keep up to date with issues and trends that affect the organization
- Prepare for meetings by reading agendas, minutes, reports and other documentation required to actively participate in them
- Attend meetings regularly, maximum 10 meetings per year.
- Contribute skills and knowledge by participating actively in meetings and committee work
- Make inquiries when clarification or more information is needed
- Understand and monitor the organization's financial affairs
- Avoid any potential conflicts of interest
- Understand and maintain confidentiality
- Ensure the organization is complying with all legal and regulatory requirements
 - Support fundraising initiatives and events
 - Act as a champion for the organization – share your passion and help raise community awareness

Additional Qualifications to add value to the role:

Some experience on a Board of Directors would be beneficial but not mandatory. We are currently looking for new members that have expertise in marketing, community living, business development and fundraising.

Time Requirements:

Simaril Inc board meetings are held once a every 4-6 weeks (excluding summer months)
There is one Annual General Meeting in September.

How to Apply:

All interested applicants are asked to send a cover letter, their current resume.

Applications will be accepted by:

- Fax (204) 256-5076,
- email to jeffd@simaril.ca
- Feel free to reach out to Jeff Daly directly if you have any questions 204-788-4366 extension 21